

Broward County

Public Schools

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Head Start Preschool/ Early Head Start December 2024 Monthly Report



November 2024



Enrollment						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2024	2,120	2,033	0	87	2,033	66.27%
July 2024	80	73	0	7	73	N/A
August 2024	2,120	1,885	69	235	1,885	91.30%
September 2024	2,120	1,967	58	153	1,967	88.98%
October 2024	2,120	2,014	32	106	2,014	87.39%
November 2024	2,120	2,027	24	93	2,027	88.38%
December 2024						
January 2025						
February 2025						
March 2025						
April 2025						
May 2025						

Meals						
Month	EHS Breakfast	EHS Lunch	EHS Total	HS Breakfast	HS Lunch	HS Total
June 2024	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
July 2024	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
August 2024	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
September 2024	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
October 2024	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
November 2024	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
December 2024						
January 2025						
February 2025						
March 2025						
April 2025						
May 2025						

*Food Service is operating under the Community Eligibility Provision (CEP), no student ID/meal numbers are being collected at this time. Therefore, data regarding participation is not available.

November 2024



2024 Fiscal Year – November Early Head Start

	Allotment	Expenditures	Balance
Personnel	\$687,108	\$84,135	\$602,973
Fringe	\$336,010	\$51,526	\$284,484
Purchased Services	\$9,320	\$232	\$9,088
Supplies	\$44,089	\$61	\$44,028
Capital Outlay	\$0	\$0	\$0
Other	\$0	\$0	\$0
Indirect Cost	\$43,970	\$12,974	\$30,996
TTA	\$17,366	\$0	\$17,366
In-Kind			
Totals	\$1,137,863	\$148,928	\$988,935

2024 Fiscal Year – November Head Start Preschool

	Allotment	Expenditures	Balance
Personnel	\$8,875,837	\$1,104,840	\$7,770,997
Fringe	\$4,135,705	\$626,838	\$3,508,867
Purchased Services	\$658,500	\$9,200	\$649,301
Supplies	\$497,000	\$103,409	\$393,591
Capital Outlay	\$180,000	\$0	\$180,000
Other	\$0	\$0	\$0
Indirect Cost	\$573,757	\$138,838	\$434,919
TTA	\$113,686	\$14,850	\$98,836
In-Kind			
Totals	\$15,034,485	\$1,997,975	\$13,036,510

November 2024



New Head Start Staff

HEAD START PRESCHOOL

District Staff

Name	Position
N/A	N/A

Teachers

Name	School
N/A	N/A

Teacher Assistants

Name	School
Lylanin Coleman	Coral Springs
Genesis Jackson	Cypress

Relief Staff

Name	School
Dianne Burgess Simmons	Rock Island

EARLY HEAD START

Child Development Associates

Name	School
N/A	N/A



Content Area Specialist Reports

Eligibility Recruitment Selection Enrollment and Attendance (ERSEA)

- The cumulative enrollment for Head Start Preschool (HSP) and Early Head Start (EHS) for November 2024 was two thousand and twenty-seven (2,027).
- External marketing continued with ten (10) Family Dollar Stores and two (2) Dollar General stores. The Head Start program information and QR code for the application webpage were placed on the back of receipts.
- During the month of November, Parent Educators facilitated thirty-eight (38) interviews (in-person or virtual) for families interested in Head Start.
- The Data Management Specialist processed applications and placed eligible children in open seats for the 2024-2025 school year. Once applications were processed, parents were notified of their status via email.
- Accepted families were provided with registration steps and a list of required documents needed for enrollment prior to their child attending school for the 2024-2025 school year.
- Parents completed school registration and Head Start enrollment forms online and uploaded the required documents into ChildPlus using their individual upload link.
- Transition training, planning, and preparation occurred in November and training will be facilitated in December. All children currently enrolled in the EHS and HSP3 will transition from the 2024-2025 school year to the 2025-2026 school year.
- The monthly attendance average for November 2024 was 88.38%. Attendance increased by 0.99% due to the increase in children returning to school from illnesses.

Health and Nutrition

- The Health Team continued to prepare health supplies for distribution to teachers that included toothbrushes, toothpaste, band-aids, hand soap, hand sanitizer, gloves, masks, pullups, diapers, etc.
- The Health Team worked with the Food & Nutrition Department and other school staff to identify medical concerns of children and to make sure dietary accommodations were in place as needed.
- Parents were contacted to discuss any dietary needs or accommodation needed for their child. Emails were sent to teachers and other pertinent school staff to notify them of such medical concerns.
- The Health Team emailed reminders to teachers regarding screening requirements, completion deadlines, and requested referral reports.
- Referrals for height and weight, hearing, and vision have been prepared and sent



out to the pertinent parties.

- The EHS Nurse contacted parents regarding their child's health and nutrition concerns.
- Training was conducted for school staff by EHS Nurse for seizures and food allergies.

Disabilities

- The Disabilities Team provided teachers with additional materials for sensory tool kits and behavior resources.
- The Disabilities Team collaborated with Social Workers to support families and teachers and provide strategies and resources that could be used in the classroom as well as at home.
- Inclusion Specialists and Behavior Specialists reviewed and analyzed evaluation reports, observations, behavior data, and screening results to drive instruction and/or interventions.
- The Disabilities Team collaborated with the Multi-Tiered System of Supports (MTSS) team, teachers, and school-based staff to create behavior plans, draft individualized education plan (IEP) goals, and provide strategies and/or interventions.

Mental Health

- The Mental Health Team completed part one (1) of "Responsive Pedagogy for Inclusive Teaching" training.
- The Mental Health Team participated in Instructional Staff and School Social Worker Collaborative Meetings.
- The Mental Health Team conducted classroom/site visits at assigned schools.
- The Mental Health Team continued with ongoing Mental Health support for staff.
- The Mental Health Team provided support to the Collaborative Problem-Solving Team (CPST) and participated in the MTSS and Response to Intervention (RTI) process.
- The Mental Health Team provided Devereux Early Childhood Assessment (DECA) support for new and tenured EHS/HSP educators, including the distribution of materials, classroom-visuals, and questionnaires.
- The Mental Health Team supported teachers with identifying classroom strategies to support areas of need/concern.
- The Mental Health Team collaborated with classroom staff to complete DECA assessments and enter scores into ChildPlus for classrooms with daily substitutes.
- The Mental Health Team provided families with community, behavioral, and mental health resources.



- The Mental Health Team provided ongoing support to Parent Educators with Sophie and Shubert's toilet training bibliotherapy materials.
- The Mental Health Team entered ongoing data into ChildPlus for mental health contacts, school social worker referrals, mental health staff support, mental health classroom support, and Program Information Reporting (PIR).
- The Mental Health Team planned and scheduled home visits for classrooms with daily substitutes.
- The Mental Health Team planned and scheduled social skills presentations with assigned schools.
- The Mental Health Team responded to staff (teachers and parent educators) and parents, via email, text, phone, and virtual contact.
- The Early Head Start School Social Worker provided referrals to Early Steps.
- The Early Head Start School Social Worker uploaded Individualized Family Support Plans (IFSP) in ChildPlus.
- The Early Head Start School Social Worker participated in EHS screening reviews.

Parent Family and Community Engagement (PFCE)

- Parent Educators continued taking applications for the 2024-2025 school year at their school sites.
- The Family Service Specialist and Parent Educators continued to provide updated community resources to the families.
- Parent Educators continued distributing Head Start Flyers throughout the community and at community events.
- Family Service Supervisor and Parent Educators met with Social Workers to prepare for the 2024-2025 parent curriculum training for Head Start parents.

Family Services

- Parent Educators continued to connect with families through emails, phone calls, and meetings to provide individual support.
- Parent Educators continued to assist parents with uploading the required application documents into ChildPlus.
- The Family Service Specialist continued reaching out to outside agencies in an effort to provide additional social service support to Head Start families.
- The Parent Educators participated in Department Professional Development - "Self-Care" and "Active Supervision - Quarter Two".
- Parent Educators assisted parents with their family goals and family assessments.



Education

- Teacher Specialists completed ongoing Individual classroom visits and supported teachers with active supervision procedures.
- Teacher Specialists conducted monthly active supervision audits.
- Teacher Specialists continued responding to email, text, phone, and virtual contact with teachers.
- Teacher Specialists planned and collaborated with school-based RTI/CPST/MTSS teams.
- Teacher Specialists conducted Classroom Assessment Scoring System (CLASS) Observations.
- Teacher Specialists continued to complete the Curriculum Fidelity checklist for classrooms on their caseload.
- Teacher Specialists attended monthly Instructional Staff meetings.
- Teacher Specialists participated in the professional development (PD) sessions "Pre-K Coaching Strategies" and "Responsive Pedagogy for Inclusive Teaching."
- Teacher Specialists supported teachers with the planning of their first home visit.
- Teacher Specialists completed classroom observations to provide specific feedback to teachers prior to their CLASS observation.
- The CLASS/PD Team continued completing CLASS Observations
- The CLASS/PD Team facilitated and monitored enrollment of participants in PD sessions, "Take Care of You" and "Take on Challenging Behaviors - Conscious Discipline & e-DECA."

Resource Links for Families

Parents with Infants and Toddlers

First Things First

Parents Playbook

<https://www.firstthingsfirst.org/resources/parents-playbook/>

Parents with Preschoolers

First Things First

Positive Parenting

<https://www.firstthingsfirst.org/resources/positive-parenting/>